



## Charging Policy

26th June 2017

Version	Date	Author	Status	Summary
-	19/6/2011	A Peet	Approved	Original Document
2	19/06/12	J Liddiard	Approved	Reviewed
3	04/06/13	J Liddiard	Approved	Addition of 'Reach Out' scheme
4	06/07/15	L Hancock	Approved	Reviewed
5	26/06/17	J Liddiard	Approved	Revised to include option to charge for after school clubs and extension of eligibility for 'Reach Out and Have a Go' scheme to CLAs.

Last Reviewed By: Resources

Date of Review: 26 June 2017

Expiry Date: 30 June 2019

Ratified By: Full Governing Body

## **BURYFIELDS INFANT SCHOOL** **CHARGING POLICY**

The use of the term *parent* within this policy covers the roles of parent, carer or guardian of a child.

### **Education and activities**

- Education at Buryfields is free of charge, and activities which take part wholly or mainly during school hours shall be open to all pupils, regardless of parents' ability or willingness to pay.
- The Governing Body has the discretion to charge for optional activities provided wholly or mainly out of school hours.
- Under this policy a charge may be made for
  - △ sporting activities outside the taught school day
  - △ after school clubs
  - △ peripatetic music tuition, which takes place within the school day, where the parent has requested the tuition
  - △ voluntary contributions will be requested for school trips.
- Children who are registered for Free School Meals, or have been registered during the past six years or less, will be eligible for the 'Reach Out and Have a Go' scheme, which will provide school funded access to an after school club or activity, including music tuition, and an annual school trip as set out in individual letters to their parents.
- Children who are looked after (CLAs) will also be eligible for the 'Reach Out and Have a Go' scheme.
- Parents in receipt of Income Support or Family Credit will be eligible to seek full or partial remission of charges. The Governing Body will seek to offer financial support within the limits of funds available (the funds available may include grants, LA grants and funds earmarked in the School's annual budget). Requests for remission of charges should be made to the Headteacher, with the right of appeal to the Governing Body on disputed decisions.
- In seeking voluntary contributions, no pupil will be excluded from an activity because the parents are unwilling or unable to pay.
- Requests for voluntary contributions will make it clear that if not enough parents make a contribution, then the future of the activity may be in jeopardy.
- The Governing Body will always seek to provide support within the limits of the funds available to pupils who are known to suffer financial hardship, so that they may benefit from the planned activities.
- The Governing Body will not require a pupil or his or her parents to pay for, or to supply any materials, books, instruments, or other equipment for use in connection with education provided during school hours.
- The Governing Body may invite parents to provide their children voluntarily with various items, in order to release funds for other purposes.